



Bagnan College
Bagnan, Howrah

Best Practice 2018-2019

Practice #1

Title of the Practice – Empowerment of students through value-added courses

Objectives of the Practice – The objective is to empower students with the fundamental knowledge of some area of specialization. These value-added courses will introduce the students to practical world of job market and allow them to go beyond their curriculum and facilitate them to extend their interest level in this area.

The Context – The college is situated in a rural area and most of the students are coming from poor economic background. Though the college is a co-educational institution but an interesting feature is that the percentage of female students are more than the male students. Considering this special feature of the student composition and taking into account the socio-economic background of the locality, it appeared that introducing the courses that would empower the female students to earn on their own without hampering their household duties, should get priority. The courses have been selected from this context.

The Practice – The following two value-added courses are introduced:

1. Beauty Culture Course:

- The course has been organized jointly with Ananda Niketan, Howrah.
- The classes, both theoretical and practical, are held in the rooms provided by the College.
- Total 31 students have participated in this course.
- The course duration is 6 months.
- Two senior teachers are the coordinators of the course.
- Two classes per week of two hours duration are taken by experienced teachers.
- A nominal amount of course Fee has been charged from the students.
- Students of Sc/ST categories are free from course fee.

2. Cutting and Tailoring Course

- The course has been organized jointly with Ananda Niketan, Howrah.
- The classes, both theoretical and practical, are held in the rooms provided by the College.
- Total 51 students, divided into two Groups, have participated in this Course.
- The Course duration is 6 months.
- Two senior teachers are the coordinators of the Course.
- Two classes per week of two hours duration are taken by experienced teachers
- A nominal amount of Course Fee has been charged from the students
- Students of Sc/ST categories are free from Course Fee.
- The materials required for this Course are partially provided.

Evidence of Success – The students' attitude and reaction towards both the value-added courses are very positive. During the ongoing periods of the courses the enthusiasm among the participating students is remarkably high which reflects the success of the endeavour. At the end of the courses the students started



applying their acquired knowledge from the courses. They are also getting some part-time jobs from their localities and have started small earnings.

Problems encountered – As there are several students willing to take the courses but the intake capacity for the courses are limited, the College has to take the decision for enrolling the students for the courses on a first-come-first-served basis. As more number of students showed interest for Cutting and Tailoring Course, decision had been taken to make two batches to enroll as much student as possible. Space to be provided by the College to run such courses on a regular basis is also an important bottleneck. It is in general a tough job to satisfy the need of all the stakeholders at the same time.

Resources Required –To provide a permanent space for continuous running of such courses is a serious problem. Resource is required to augment such infrastructure. Allocation from College Fund has been utilized for the infrastructural development required for this year. More resource is required for the upkeep and further development of the infrastructural facilities of the institution for offering more Value-added courses on a regular basis.

Practice #2

Title of the Practice – Training of Non-teaching staff in computer application

Objective – To empower the non-teaching staff of the College in computer application it has been felt necessary to initiate a training programme for them. All the official work and data management systems are becoming computerized with time, thus it is of immense importance to know computer application and software handling for the non-teaching office staff of the college.

Context – The college authority has recruited eleven non-teaching staff in the previous academic year. To prepare them to work with the software which are regularly used to perform the day-to-day official works of the college, it has been felt necessary to organize a training programme in computer application for the non-teaching staff.

Practice – A Training Programme of 10 days duration on computer application has been organized for all the non-teaching staff of the college. The following softwares are explained and demonstrated in the Training programme by a qualified guest instructor.

- MS-Office
- Power Point
- Excel

Evidence of Success – The non-teaching staff took the training with great enthusiasm and seriousness. This training programme has enhanced their technical skill. The program has improved the technical capability, capacity, productivity and performance of the non-teaching staff in their field of work. The success of organizing the training programme is evident from the enhancement of the technical competence of the non-teaching staff in office work.

Problems encountered – Providing adequate ICT infrastructure requires financial resources. Technically, this type of Training programme should be organized periodically for further enhancement of technical knowledge as there is diversity of educational and technical background among the employees, but that would require more resources.

Resources Required – More resource from college fund is required for providing better computer infrastructure in college office. This will mature into fruitful culmination of the Training of Non-teaching staff in computer application programme.




Principal
Bagnan College, Bagnan, Howrah