



Yearly Status Report - 2016-2017

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	BAGNAN COLLEGE
Name of the head of the Institution	Dr. Badal Kumar Maity
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	03214272258
Mobile no.	9434147399
Registered Email	bagnan.college@gmail.com
Alternate Email	maity.badal@gmail.com
Address	Vill.-Khalore, P.O.-Bagnan, P.S.-Bagnan, Dist.-Howrah
City/Town	Howrah
State/UT	West Bengal
Pincode	711303

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Srabani Basu
Phone no/Alternate Phone no.	03214272396
Mobile no.	9433105807
Registered Email	iqacbc1958@gmail.com
Alternate Email	srabanibasus96@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://www.bagnancollege.in/aqarssr/docs/AQAR_report_2015-16.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.bagnancollege.in/AQARlink22/Academic_Calendar_2016-17.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	71.05	2005	20-May-2005	19-May-2010

6. Date of Establishment of IQAC	29-Oct-2013
---	--------------------

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Excursion for all	27-Feb-2017	341

Departments	14	
Workshop on Quality Assurance	31-Mar-2017 01	81
Installation of CCTV	24-Nov-2016 30	5000
Organizing vaccination drive against Japanese Encephalitis (JE)	20-Mar-2017 01	75
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Bagnan College	Setting up Virtual Classroom	Higher Education Department, Government of West Bengal	2016 140	300000
Bagnan College	Online Admission in the Academic Session 2016-17	Higher Education, Government of West Bengal	2016 55	50000
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

1

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Organized College level two day Workshop on Statistical Methodology.

Started Spoken Tutorial Software Training Program under Spoken Tutorial Project, IIT Bombay.

Refurbishment of Gymnasium for boys.

Improvement of internet facilities.

Initiative taken and the proposal to introduce two new U.G courses: Education and Food & Nutrition, has been granted (to be offered from academic session 2017-18).

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
1. Proposal to offer Education and Food Nutrition as General subjects for U.G Program from the academic session 201718.	Proposal approved by the West Bengal State Council of Higher Education and University of Calcutta. Education and Food Nutrition will be offered as General subjects for U.G. Program from the academic session 201718.
2. Proposal to increase direct teaching hours.	For all three shifts of the college, Morning, Day and Evening, daily number of classes has increased by one period.
3. Organizing seminars and workshops.	Two workshops have been organized. A twoday workshop on Statistical Methodology aimed mainly for the teachers and advanced students. Also oneday workshop on Quality Assurance for all members of the college.
4. Proposal to expedite the process to fill the vacant substantive posts of Assistant Professors and a Librarian.	Ten Assistant Professors and a Librarian have joined the College.
5. Proposal to appoint office staff on temporary basis as there is acute shortage of permanent office staff. Proposal to appoint Contractual Whole Time Teachers (CWTT) for Education and Food & Nutrition Departments.	Ten office staff have been recruited. In addition, one sweeper and one pump-cum-generator man have also been recruited. The process for recruitment of two Contractual Whole Time Teachers has started.
6. Proposal for a smart Class Room.	Room no. 29 has been restructured as Smart Class Room with all required facilities.
7. Proposal for refurbishment of Gymnasium for students, to construct a Cycle Stand and renovation of Boys' toilet.	Gymnasium refurbishment is complete. Construction work of Cycle Stand is complete. Renovation work is complete.
8. Proposal to appoint Guest teachers.	Total 33 Guest teachers are appointed.
9. Proposal for	Installation work is complete.

installation/reactivation of PBX and intercom system in college premises.					
10. Proposal to install Water-Coolers and water purifying system.	Two Water-Coolers with water purifying system have been installed.				
View File					
14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Name of Statutory Body</th> <th style="width: 50%;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td>Governing Body, Bagnan College</td> <td>22-Nov-2019</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	Governing Body, Bagnan College	22-Nov-2019
Name of Statutory Body	Meeting Date				
Governing Body, Bagnan College	22-Nov-2019				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2017				
Date of Submission	30-Mar-2017				
17. Does the Institution have Management Information System ?	Yes				
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The admission process of the College runs through online mode. The payments are received through online mode. For keeping and updating of students' data, 'Student Management' software is used. To keep the accounts related records, 'Accounting Package System' software is used. Salary payment system has changed and online system COSA software package for drawal of grants in aid salary bills has been introduced. Important notices and information for different purposes namely, online admission, tender/ quotation notices and general information are uploaded in the College website for use of all stakeholders. Installation of WiFi connection, use of email regarding official correspondence, use of SOUL 2.0 for library automation and housekeeping, introduction of e-library facility through NLIST provided by the UGC. AISHE is submitted through online process.				
Part B					

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The curriculum for Under Graduate studies is prepared at the University level. The Heads of the Departments along with the teachers of each Department hold Departmental meetings at the beginning of the academic session to distribute the syllabi among the teachers and to plan the time frame needed for completion of each paper. Students are made aware of the curriculum plan and the examination schedules at the beginning of the academic session. The teachers of each Department provide teaching plan to the students and discuss about the texts and reference books which are needed for the course, at the commencement of the academic session. The Academic Sub Committee meets regularly to discuss the progress regarding completion of syllabi and to chalk out the time schedule for holding tests. The students are free to interact with the teachers outside the class-room regarding doubts and difficulties related to study and several teachers take extra classes to resolve their problems. Class tests are taken by individual teachers to understand the academic progress of the students and the scripts are shown to them and standard answers are discussed. Mid-term tests and Test examinations are held as per the schedule provided by the University and results are declared within two weeks. The guardians of the students, who get poor marks, are requested to meet the teachers. The teachers discuss about the short-comings of the students with the guardians as well as with the students and suggest the possible ways to overcome them.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NIL	Nill
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NIL	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nill	0

No file uploaded.

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	NIL,	0
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The College has its own questionnaire format for collecting students' feedback from the students of the 3rd (Final) year of B.A., B.Sc. and B.Com. (Honours and General course). There are around thirty-five questions in the questionnaire covering five broad categories: i) Curricular Aspect, ii) Teaching Learning Aspect, iii) regarding facilities including library, computer, sports, extra-curricular, health etc., iv) regarding infrastructural supports including class rooms, drinking water, toilets, canteen etc., v) regarding office support. Students can mark their options to convey their views in a 5-point scale: very good, good, average, poor, very poor. There is also a space provided in the questionnaire for the comments, suggestions and/or grievances of the students regarding the institution. The feedback is analysed by using simple statistical methods. The preference patterns of the feedbacks are calculated and presented in tabular format. The suggestions and grievances are noted with extra care. The feedback report is placed to the Principal. Appropriate measures are taken by the authority to solve the problems faced by students and others stakeholders to a feasible extent. Analysing the previous year's students' feedback, it has been observed that students have grievances regarding drinking water facility and sports facility. Thus, in the plan of actions for the present year include better drinking water facilities for the students and gymnasium for boys.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	HONOURS	599	2599	438
BA	GENERAL	1180	2842	1178
BSc	HONOURS	89	685	49
BSc	GENERAL	187	566	114
BCom	HONOURS	279	433	196

BCom	GENERAL	265	333	131
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	4964	0	28	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
54	14	4	5	1	2

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

There is no formal mentoring system available in the college. But the teachers are very closely connected to the students and take utmost care to solve the academic, financial and personal problems of the students as and when required.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
4964	28	1:177

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
35	28	7	10	14

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NIL	Nil	NIL
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	HONOURS	THIRD YEAR	21/04/2017	22/06/2017
BSc	HONOURS	THIRD YEAR	21/04/2017	22/06/2017
BCom	HONOURS	THIRD YEAR	21/04/2017	22/06/2017
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As a part of the curricula prepared by the University of Calcutta, Mid-term tests and Selection tests/ Test Examinations (to appear in University Final exam) are taken regularly and the results of these tests are published within two weeks from the last date of the examinations. The respective departments take initiatives to give opportunity to their students to see their corrected answer scripts for their further improvement. In addition, some departments hold class tests after completion of each module. Extra classes on problem solving are arranged by some departments.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

At the beginning of the academic session Academic calendar is prepared by the college which corroborates with the University Academic calendar issued each year. It includes the month-wise plan regarding class days, class-tests, mid-term tests, selection tests, vacations, academic tours, publication of results, submission of registration forms, filling up of examination forms etc. Academic calendar is strictly followed. The exact dates and time for the tests are fixed in the meeting of the Academic Sub-committee of the college.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.bagnancollege.in/AQARlink22/PO_PSO_CO_2016-17.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BNGA	BA	Bengali Honours	109	106	97
ENGA	BA	English Honours	19	18	94.74
HISA	BA	History Honours	76	76	100
PHIA	BA	Philosophy Honours	10	10	100
PLSA	BA	Pol Science Honours	5	5	100
SANA	BA	Sanskrit	27	26	96

		Honours			
PHSA	BSc	Physics Honours	7	4	57.14
CEMA	BSc	Chemistry Honours	10	7	70
ECOA	BSc	Economics Honours	1	1	100
Nil	BCom	Accountancy Honours	162	162	100
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.bagnancollege.in/AOARlink22/Student_Feedback_2016-17.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	730	UGC	1190000	0
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Zoology	1	0
International	Chemistry	3	0
International	Mathematics	1	0.44
International	Botany	2	0
International	History	1	0

[View File](#)

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Economics	1
Bengali	1
Sanskrit	1
Commerce	1

[View File](#)

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	Nil	0	Nil	0

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nil	0	0	Nil

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	11	2	41
Presented papers	2	11	1	0
Resource persons	0	1	2	0

[View File](#)

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Clean Neighbourhood and Health Awareness Drive, 25.03.2017-3 1.03.2017	NSS Unit 1 and Ramchandrapur Primary School	1	50
Clean Neighbourhood and Health Awareness Drive, 25.03.2017-3 1.03.2017	NSS Unit 2 and Khalore Paschimpara Primary School	1	50

[View File](#)

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
UG level Science Model Competition	1st Prize in Howrah District level Science Fair, 2016	Office of the District Youth Officer, Howrah	2
Trekking and Adventure Training	Completed adventure camp, trekked 80 km and attend 12000 ft height	A B Vajpayee Institute of Mountaineering and Allied Sports, Manali, HP	1

[View File](#)

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activities
Health Awareness Programme, 30.12.2016	Government of West Bengal	Health awareness	2	20
West Bengal State Student- Youth Science Fair 2016	Department of Youth Services Sports, Government of West Bengal	UG level Science Model Competition	2	2

[View File](#)

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
--------------------	-------------	-----------------------------	----------

Nil	0	Nil	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Online training	IIT Bombay Spoken Tutorial Project	IIT Bombay: National Mission on Education through ICT, MHRD, Govt. of India	08/03/2017	17/05/2017	28
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	Nil	0
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
24.23	22.55

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Others	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	2.0	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	26123	2315449	267	47080	26390	2362529
Reference Books	2153	284863	44	19145	2197	304008
Journals	6	4280	0	0	6	4280

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	65	30	10	0	0	8	17	0	10
Added	2	0	2	0	0	1	0	1	1
Total	67	30	12	0	0	9	17	1	11

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

1 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
19.62	2304778	11.79	1000482

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

To maintain and utilize the existing physical, academic and support facilities the college allocates financial resources optimally and judiciously. The college takes care to ensure proper utilization of funds. Regular meetings are held with respective sub-committees to process and find out the requirements of different departments regarding maintenance and upkeep of present facilities and introduction of new facilities. Laboratory - Record of maintenance account is maintained by the laboratory assistants and supervised by Head of the Departments (HODs) of the concerned departments. The repairing and maintenance of sophisticated laboratory equipment are done by the technicians of related supplier enterprises as and when required. Regarding maintenance of Bio-science laboratories, the students are sensitized regarding the cleanliness and proper waste disposals. Library - The requisition (book-lists) for purchase are taken from all the departments through respective HODs. The book-lists are submitted to the Library Sub-committee. The final list of books to be purchased is unanimously approved in the meeting of Library Sub-committee and purchase is done seeking tender /quotations from reputed suppliers. The proper account (log book) of visitors, comprising of students and staff, is maintained on a daily basis. The reading rooms and adjacent area are maintained regularly and the students are sensitized to keep it clean and to maintain silence. Other issues such as weeding out of old titles, schedule of issue/ return of books etc. are resolved by the Library Sub-committee. To ensure return of books, 'no dues' certification from the library is mandatory for students at the time of filling up the forms to appear in the final examination conducted by the University. Sports - Regarding the maintenance of sports items - carom boards, volley balls, footballs, cricket gears etc., the Sports Sub-committee takes necessary decisions and submits the requisition to the Principal. Fresh purchase is done seeking tender /quotations from reputed suppliers as per the decision taken by the Sports Sub-committee. Computers - Computers, Printers, Photo-copiers are maintained regularly through AMC and non-repairable systems are stored aside and are disposed of in due time. Class rooms etc. - The College has a Building committee for maintenance and upkeep of infrastructure. The college puts priority on repair and maintenance of existing infrastructure on a regular basis as some parts of the college building is over 60 years old. The college development fund is utilized for maintenance and repairing of class room furniture, other furniture and electrical equipments as required. With the help of full-time sweepers cleanliness of class rooms, laboratories, library, corridors, toilets and college campus is maintained regularly. Temporary labourers are also hired from time to time to upkeep the college campus, especially to clean the shrubs and tree branches after the rainy season. Students are sensitized regarding cleanliness. They are motivated regarding energy conservation by optimal use of electricity in class rooms and are alerted regarding wastage of water. To keep the environment clean, measures are taken to reduce the use of plastics and to prohibit smoking in the college premises.

https://www.bagnancollege.in/AQARlink22/Procedures_and_Policies_for_maintenance_of_infrastructure_2016-17.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support	Concession on	1872	288288

from institution	Tuition Fee, Students Aid Fund		
Financial Support from Other Sources			
a) National	Kanyashree Prokolpo, Govt. of West Bengal, SC/ST/OBC Scholarship	1092	15399000
b) International	Nil	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Remedial Coaching	16/03/2017	293	UGC
IIT Bombay Spoken Tutorial Project	08/03/2017	28	IIT Bombay: National Mission on Education through ICT, MHRD, Govt. of India
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2016	UGC XII Plan Career Counselling Scheme	0	238	0	0
2016	UGC XII Plan Entry in Services Scheme	92	0	0	0
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of	Number of	Number of	Name of	Number of	Number of

organizations visited	students participated	stduents placed	organizations visited	students participated	stduents placed
Nil	0	0	Nil	0	0
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2016	24	BA(Hons)	Bengali	C.U., V.U., R.B.U., N.S.O.U.	M.A., B.Ed.
2016	9	BA (HONS)	Sanskrit	R.B.U., V.U.	M.A.
2016	4	BA(HONS)	Philosophy	C.U., B.U.	M.A.
2016	23	BA(HONS)	History	R.B.U., V.U.	M.A., B.Ed., WBUTTPA
2016	1	BA(HONS)	English	R.B.U.	M.A.
2016	2	BA(HONS)	Chemistry	V.U., IISER	M.Sc.
2016	2	B.Com. (HONS)	Commerce	C.U.	M.Com., MBA
2016	1	B.Sc. (HONS)	Economics	Presidency University	M.Sc.
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	0
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Freshers Welcome	College	2700
Teachers Day	College	1200
Annual Sports Meet	College	400
Saraswati Puja	College	1100
Nabi Dibas	College	240
Annual Social Function	College	4500
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Students' Union of the College is very active and helpful for the running of day-to-day students' affair of the College. There are students' representatives in the G.B. and in Admission Sub-committee, Academic Subcommittee, Sports, Yoga and Gym Sub-committee, Cultural Activity Subcommittee, Girls Students' Common Room Sub-committee, Boys Students' Common Room Subcommittee, Youth Parliament Sub-committee, Wall Magazine Sub-committee, Health Care and Charitable Dispensary Sub-committee, Career Counselling Placement Subcommittee, College Journal Research Sub-committee, Complaints Redressal Subcommittee, Social Awareness Development Sub-committee of the College. Students' Union takes great initiative in organizing Nabin Baran (Freshers Welcome), Teachers Day, Annual Sports Meet, Saraswati Puja, Nabi Dibas and Annual Social Function. The members of the Students Union help the authority in all the social and cultural activities of the College. They are also at the fore front in solving problems faced by the common students.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The decentralized governance model is enforced in every step as each department/faculty functions as a separate sub-unit, in deciding and implementing the teaching-learning and other student-centric activities. At the institutional level, there are separate sub-committees for implementing different tasks efficiently. The two principal practices are: 1. Academic decision making: The Academic sub-committee is given the ownership regarding academic decision making. The committee comprises of all the Heads of the departments, shift in-charges and a few senior teachers, Head clerk and Student representative. 2. Participative Management: Different sub-committees have been introduced to encourage participative management. Each committee has its own convener who is authorized to perform the task with the help of committee members. The Admission committee takes decision regarding students admission.

The committee includes senior teachers, Head clerk, Bursar and Student representative. Principal is the Chairman of all the committees. Apart from Admission committee, the following committees are in operation. I. Sports, Yoga and Gym II. Cultural Activity III. Girls Students' Common Room IV. Boys Students' Common Room V. Youth Parliament VI. Wall magazine VII. Health care and charitable dispensary VIII. Career counselling placement IX. College journal research X. Complaints redressal XI. Social awareness development. All the departments are instructed to present their Academic Calendar at the beginning of every academic year with a clear roadmap for deliverance. Decentralization is having a significant impact on policy, planning and management of education. The practice of decentralization is seen as a means of improving the efficiency of education system and the quality of educational services.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admission is strictly on the basis of merit. All rules regulation, seat reservation policy of the affiliated University and government are maintained. All information is properly communicated to stake holders through college website and notice board in the college. The admission procedure is conducted by on-line method. The College gives prospectus to the students at the time of admission. It includes information about fees structure, student support, examination procedure, list of holidays, academic program, information regarding teachers and staff etc.
Curriculum Development	College follows the Curriculum set by the University of Calcutta for the Under Graduate level as it is an affiliated College under this University. However, the teachers participate in Curriculum Development workshops as and when the workshops are organized by the Under Graduate Board of Studies (UGBOS), University of Calcutta. As the University of Calcutta is going to introduce CBCS in the UG level curricula in B.Com. discipline from the Academic session 2017-18, the teachers of Commerce Department are regularly participating in Curriculum Development Workshops conducted by UGBOS of the University and actively participating in curriculum design.
Teaching and Learning	To make the Teaching and Learning process more interesting some teachers

use power point presentation as a method of teaching. The teachers take special classes for better academic performances. The teachers try to get the idea of the learning bottlenecks, if any, from the students and try to fulfil their academic needs. The students of Science departments are encouraged to build charts and models. The college authority has provided green boards, dust-free chalk, white boards and computers to encourage the teachers to adopt modern and innovative approach for class room teaching.

Examination and Evaluation

College generally maintains the traditional Examination System according to the set pattern of the University of Calcutta. As the College is an affiliated College, and does not enjoy any decisional autonomy for the final Examination. College regularly holds Class Tests, Mid-Term examinations and Test examinations and the evaluation of the scripts are done within two weeks. Teachers show the checked answer scripts to the students and discuss the correct answers with them.

Research and Development

Teachers are kept updated about available scopes for applying for research grants. Necessary infrastructural support is provided for research work. Five faculties from different departments are actively carrying out Minor Research Projects.

Library, ICT and Physical Infrastructure / Instrumentation

The physical infrastructure has been improved. At present the college has started the construction of a New Science Building. Books and journals are purchased and subscribed on regular basis. Automation of the library service has been initiated. Library has updated SOUL to 2.0. Internet service is regularly used by the library. Annual budgetary allocation is made available to each department for purchasing equipment, text and reference books each year.

Human Resource Management

The human resource of the college is managed in a free and democratic manner. For the management of the students' affair, the college has a Students' Union whose elections are held annually as per University Statutes. The Teachers' Council and the Non-Teaching Staff Association look

	after the affairs of the teaching and non-teaching staff respectively. At present management of the college is the onus of the Administrator along with the Principal.
Industry Interaction / Collaboration	As such there is no definitive collaboration but Industry interactions take place through educational trips to various industries and livelihood communities.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Several construction activities took place during this phase. Database management software is in use. The broad band speed has increased and thus facilitating e- governance.
Administration	Speed of communication has improved and administrative instructions are e-governed. Administrative structure, Staff details, Departmental information, Curriculum and course details, Shift information, Facilities are carried forward and maintained as a part of Website and e-Governance strategy. The use of e-mail regarding official correspondence is a common practice. The AISHE is submitted through on-line process.
Finance and Accounts	Salary payment system has changed and on-line system COSA has been introduced. The salary accounts and payments are maintained through on-line method. Data base management software is in practice. The software namely COSA (Computerization of Salary Account), developed by National Informatics Centre (NIC) was introduced which assures accuracy and timeliness in the generation of Pay Bills, Schedules and other Annexure required for producing Salary Bills of the establishments of Government Departments. The payments are received through on-line only.
Student Admission and Support	The Admission process of the College runs through on-line method. For keeping and updating of the Students data 'Student Management software is used. To keep the accounts related records Accounting Package System software is used.
Examination	Important notices and information are uploaded in the College website for the

benefit of all the stakeholders. The central library uses SOUL-2.0 for library automation and house-keeping. The e-library facility has been introduced by using NLIST provided by the UGC.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	Nil	Nil	Nil	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	SPSS for Data Analysis	Nil	28/01/2017	29/01/2017	18	Nil
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme	1	06/02/2017	04/03/2017	28
Orientation Programme	1	01/07/2016	28/07/2016	28
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
10	10	1	1

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Group insurance, Staff Credit Co-Operative Society, Provident Fund.	Group insurance, Staff Credit Co-Operative Society, Provident Fund,	Students' Health Home, Student Aid Fund, Student Concession, Government

Festival Advance. Staff Welfare Fund, Provident Fund, Festival Advance.

Scholarships, Rail and Bus Concession, Prize.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts internal financial audit as well as external financial audit regularly. Internal audit done by M/s. A.K.S.Associates, Howrah, West Bengal. External audit done by Department of Higher Education, Government of West Bengal, Bikash Bhavan.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	Nil
Administrative	No	Nil	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Nil

6.5.3 – Development programmes for support staff (at least three)

Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Organizing workshops for quality improvement. 2. Improving infrastructural facilities for stakeholders. 3.Filling up substantive teaching posts.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Organizing Workshop on Quality Assurance.	31/03/2017	31/03/2017	31/03/2017	81

2017	Organizing Workshop on Statistical Methodology	28/01/2017	28/01/2017	29/01/2017	19
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Nil	Nil	Nil	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Conversion of existing Luminaires to green and efficient LED technology in order to save energy and reduce the carbon footprints.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	5
Physical facilities	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	1	Nil	01/07/2016	180	Affordable Communication	Concession for Communication	480
2017	1	Nil	02/01/2017	180	Affordable Communication	Concession for Communication	480
2017	Nil	2	25/03/2017	07	Clean Neighbourhood and Health Awareness Drive	Health Awareness and Clean Environment	102

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
-------	---------------------	--------------------------

NIL	Nil	NIL
-----	-----	-----

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NIL	Nil	Nil	Nil
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

<p>1. Maintenance of existing greeneries and new plantation of saplings. 2. Restriction on using plastic tea-cups. 3. Use of water purifying system and water coolers for drinking water. 4. Use of Energy Efficient lamps to save energy. 5. Encouraging the habit of using dustbins.</p>
--

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice # 1 Title of the Practice - Experiential learning Objectives of the Practice - The primary objective is to encourage the students to visit the places of educational interest under the guidance of the teacher(s). In general, this will enhance student's interest in his/her courses of study. The practice specially supports the teaching-learning of the first-generation students who occupy a major percentage of the student strength in our college. The Context - The students of this college are coming from rural areas where modernized aspect of imparting education is not in vogue and for this sometimes it becomes difficult for them to fathom out the context of the educational tour or experimental learning. The ray of knowledge does not emerge only from class room and black board teaching by chalk and talk method cannot inspire the learners even today. The first-generation learners of the College mostly come from rural households with weaker economic background who rarely get a chance to visit the place of interest that closely relates to their field of study. The most challenging issues are firstly, to design the experiential learning and secondly, to get the appreciation from the guardians without whose support it is not possible to make it a success. The Practice - The college authority grants financial assistance to organize the tours and also there is UGC XII Plan grants, however a token amount of subscription is taken from the students. Rabindranath Tagore said that for the development of child's body and mind, learning through activity is essential. Despite our college being in the state of Tagore, the design of the courses does not give enough space to include such activities. Mostly the class room sessions are only regarded as the prime source of imparting knowledge. It took several sessions to interact with the students to evaluate their need and choice and then design a suitable learning model benefitting the students. Total 14 departments of the college took part in organizing the program and 297 students and 44 teachers of the college took part in this initiative. Evidence of Success - The students are very enthusiastic regarding the tours they feel proud about the experience of the tour and for their academic enrichment. Evidence of success is not a direct quotient to such practices but the teaching faculty has experienced development in the areas of self-expression, group-learning motivation, communication and growing interest in multiple faculties. A service-providing trip away from the ease of regular support and comfort of home has fostered leadership skills, independence, and communication skills among the students. Problems encountered - Initially some guardians were hesitant to allow their wards to take part in the program. Teachers communicated with the guardians regarding the positivity of such tours and about the enrichment, their wards would get from the experience. Most of the guardians then understood the importance of such endeavour organized by the departments and allowed their wards to be included in the program. Resources Required - Resources is a major concern to continue

this important endeavour on behalf of the institution. This year mainly the students pursuing Honours discipline have been taken for the excursion. To extend the initiative to all the students of the College a huge budget will be required. As the majority of the students come from poor economic background it will not be appropriate to ask them to contribute a large sum to take part in the initiative. Thus, providing fund to continue and extend the facility to large number of students is a major bottleneck and a serious matter of concern.

Best Practice #2 Title of the Practice - Enhancement of Learning Facility
Objective - To encourage the students in new-age learning process it was felt necessary to add the facility of a virtual classroom or in other words, a smart classroom. The purpose of the virtual classroom system is to integrate the benefits of a physical classroom with the convenience of a 'no-physical bar' virtual learning environment enabled by information-communication technology. It will usher in the immense flexibility and sophistication in the existing learning platform structure if it can be used in a blended mode with the regular physical classroom facilities. It provides a means of collaborative learning for the students. **Context -** The College is situated in a rural area.

Most of the students are coming from moderately lower socio-economic background. They have far less opportunity compared to their urban counterpart to get initiated with the upcoming and technologically advanced mode of education enabled by ICT. To make the students, coming from the rural background, ready to take up the challenge of new-age education system and thus narrowing the gap created by digital-divide, the college was eager to set up a virtual classroom for the benefit of the students. **Practice -** The College authority was earnestly thinking of setting up a Virtual Classroom for the enhancement of learning facility. The required fund was available from the grant released by the Department of Higher Education, Government of West Bengal. Classroom number 29 was refurbished and modified as the Virtual Classroom with all its required facilities. It took a few months to complete the project and make it functional. **Evidence of Success -** The students and also the teachers are highly enthusiastic regarding this facility addition. The students have started learning about the enormous possibility of Virtual classroom set-up. **Problems encountered -** The age-old method of class teaching using black-boards and chalk is preferred more by the students as it will take time to be accustomed with the new virtual technology. The teachers are yet to be ready to utilize the facility of virtual classroom to its maximum capacity. Moreover, only a single virtual classroom is not enough for the college having student strength of nearly five thousand. **Resources Required -** Resource is a major hindrance for setting up more virtual classrooms which will soon be the need of new-age education to disseminate the learning process using ICT beyond the boundary of physical classrooms.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.bagnancollege.in/AOARlink22/Best_Practices_2016-17.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

INSTITUTIONAL DISTINCTIVENESS 2016-17 Bagnan College is situated in a rural area. The distinctiveness of the institution is embedded in its principles of diffusing noble inspiration and culture amongst the neighbouring villagers, specifically to cater for educational interests of the public at large and to promote and encourage advancement of Arts, Science and Commerce education and to empower women and weaker sections by providing quality education through equal opportunities. A large part of the students is coming from lower socio-economic background and a sizeable portion of them are first generation

learners. Pursuing higher education is a hard-earned achievement for all of them. To fulfill their expectation and dream, Bagnan College earnestly tries to give the students a healthy academic environment. Augmentation of infrastructure, better toilet facility and availability of pure drinking water are the main focus area for this year. To enhance the academic facility, a Virtual Classroom has also been set-up in this year. This institute is distinctively designed to build a support system among first-generation students and other students including minority and other backward communities. Being a co-educational college and located in a rural area, it is a healthy sign that the ratio of female to male students is gradually rising. The College also runs a Morning shift with female students only, mainly to support those students who have need to serve their families by working day-time and could not pursue higher education otherwise. The primary aim of Bagnan College is to produce honest, aware and truly educated citizens of the country who will place the good of the country and society over their personal well-being. Our motto is to produce citizens who are respectful to the tradition and culture of the country, aware of their social relevance and importance, and above all, confident and able to earn their livelihood.

Provide the weblink of the institution

https://www.bagnancollege.in/AOARlink22/Institutional_Distinctiveness_2016-17.pdf

8.Future Plans of Actions for Next Academic Year

Future Plans of Actions for Next Academic Year 2017-18

1. To extend and enrich the academic environment by organizing Seminars and Workshops.
2. To encourage the teachers to increase their participation in active research.
3. To continue the renovation and reconstruction of office and storage facilities for efficient use of the existing infrastructure.
4. To construct a proper security room at the main entrance of the college.
5. To extend the Distance education facility for the students who cannot pursue higher studies in regular mode due to several socio-economic constraints.
6. To initiate the next phase of New Science building construction.
7. To increase the students common room facilities, toilet facilities and canteen facility.
8. To initiate the use of non-conventional energy and conservation of rain-water.
9. To refurbish and renovate the central library to extend the reading room facility for the students and the teachers.
10. To increase the ICT facilities purchasing of more hardware and software.
11. To renovate and reorganize the laboratories of the science departments.
12. To introduce new subjects in Under Graduate course.
13. To take necessary actions for promotion of the teachers under Career Advancement Scheme (CAS).